



Informatics Privacy & Training Coordinator

About GHL

Giiwednong Health Link (GHL) is a health and information project management office that serves the First Nations health organizations on Manitoulin Island and North Shore. GHL is focused on developing and implementing e-health initiatives to improve health information, decision making, outcomes within the member communities.

About this Opportunity

GHL is seeking applications from progressive and results-oriented individuals who can excel in the role of "Informatics Privacy and Training Coordinator (IPTC)". The IPTC will assist GHL member communities with the implementation of e-health technologies, including electronic medical records (EMR) and related EMR support training. Other areas of responsibility will include developing customized forms, completing informatics/analytics reports, and providing privacy and information security guidance and training.

Executive Summary of Qualifications

1. A Bachelors Degree in Business, Health Services, Education or related discipline.
2. A minimum of two years of work experience in a related industry sector.
3. Experience in the delivery of training is preferred and experience in Health Privacy an asset.
4. Ability to instruct individuals and/or groups with various skill levels and over varying training timeframes
5. Knowledge of Electronic Medical Record Technology and Information Security is preferred.

GHL is willing to provide specialized training to a self-motivated, analytical, energetic team player that is interested in contributing to improved health and well-being of the membership of our stakeholder communities. An attractive salary and benefit package is available for the ideal candidate. GHL offices are located in Aundeck Omni Kaning, Cutler and Sudbury, ON. A full Job Description, with the complete qualification requirements can be requested by emailing hr@giiwednonghealth.ca.

Please submit your cover letter, resume and two references when applying by email to:

*hr@giiwednonghealth.ca Deadline for Submission: **Extended - Tuesday, October 09, 2018 at 4:00 p.m.***

Attention: Giiwednong Health Link
1300 Highway 540, Unit 3
Aundeck Omni Kaning, ON P0P 1K0

Confidential: "IPTC Recruitment"

We thank all those who apply, only those selected for an interview will be contacted.